



Supreme Court

STATE OF ARIZONA

CERTIFICATION AND LICENSING DIVISION

1501 W. Washington Street, Suite 104
Phoenix, Arizona 85007-3222
602-452-3378

July 14, 2022

ANNOUNCEMENT: CHANGES TO THE ACJA

At their June meeting, the Arizona Judicial Council approved modifications to the Arizona Code of Judicial Administration (ACJA). Changes are implemented by an Administrative Order from the Chief Justice. Summaries appear below. The most recent versions with all changes are maintained online at <https://www.azcourts.gov/AZ-Supreme-Court/Code-of-Judicial-Administration>.

Fiduciaries, Confidential Intermediaries, Defensive Driving Schools and Instructors, Certified Reporters, Legal Document Preparers, Alternative Business Structures, and Legal Paraprofessionals:

ACJA 7-201: Boards now may, but are not required to, direct applicants to be licensed or certified contingent on a clean background report. When the background report arrives following a Board decision and has no deficiencies, the Division will notify the applicant they can begin providing services. If the background report reveals deficiencies, the Division must bring the applicant back before the Board for consideration before the applicant can be authorized to provide services.

Confidential Intermediaries:

ACJA 7-203: Modifications reduce the Confidential Intermediary Board makeup from 11 members to 7, allow the Board to schedule meetings as needed, remove blocks of statutory quotes and instead point to the appropriate statute, clarify terms of art, and make other stylistic changes.

Certified Reporters:

ACJA 7-206: Modifications to the Certified Reporters code define the word index; require disclosure of costs for producing the word index, if any; and require the first page of the word index to begin with page number 1.

Alternative Business Structures:

ACJA 7-209: Modifications define a right to hearing process when the Alternative Business Structures Committee recommends denial of an Alternative Business Structure application.

When reviewing ACJA sections, check the version information at the end of the ACJA section. To ensure viewing the most recent version of an ACJA section, set your computer bookmark to <https://www.azcourts.gov/AZ-Supreme-Court/Code-of-Judicial-Administration>.

###